

Minutes of Lechlade Medical Centre (LMC) Patient Participation Group (PPG) Meeting Weds 8 May 2019

Present: Co-Chairs - Shirley White (SW) & Pauline Miller (PM); Practice Manager – Georgina Brown (GB); Dunia Goymer (DM); Nigel Laing (NL); Clodagh O’Halloran ; Secretary - Hilary Knight (HK)			
Item		Action	Who
1.	Welcome, especially to new Practice Manager of Lechlade Medical Centre and The Park Surgery Cirencester, Mrs Georgina Brown. No absences		
2. Minutes of last meeting & matters arising	Items taken from Minutes dated 15 Jan 2019 Item 2 League of Friends Fairford Hospital. Action planned: Link to League of Friends (Friends of Fairford and Lechlade Community) to be placed on LMC website (copying Hilary Cottage, Fairford links) and waiting room poster. This did not happen	Agenda item next meeting	GB PM SW
	Item 4 Website Update	Agenda item next meeting. PPG members to familiarize themselves with LMC website	All
	Item 6c Heavy Doors and difficulty manoeuvring wheelchairs within building PM asked re available grants. GB unaware of any current bids for funding.	Agenda item next meeting. GB kindly requested to see if any funding for improved accessibility eg electric door between reception and waiting room	GB
	Item 8b Childrens corner in waiting room	DG to again forward plans to new Practice Manager for approval. SW offered to buy approved, planned Ikea items if reimbursed by Practice	DG SW GB

	Item 8c Walled garden adjacent to waiting room Dr Julian Tallon (Park Surgery Cirencester) has been interested in this project. Liz Benson (Lechlade volunteer) and SW have been actively gardening in this area and also on the exterior of the building	Agenda item next meeting. GB to update PPG on Dr Tallon's gardening plans	GB
3. Surgery Update (GB)	a. Replacement GPs. New Partner Dr Rachel Johnson for 6 sessions. 2 other female Partners (possibly 5 to 8 sessions each) from July		
	b. CQC inspection Following a telephone conversation with the CQC and due to changes in managerial and clinical staff, the CQC are planning an inspection of LMC. The practice will get 2 weeks notice. The results will be openly available on the CQC website (cqc.org.uk). The CQC inspection is routine, given the circumstances, and is absolutely not, in any way, a negative reflection on LMC		
	c. Building Structure Some minor work needed on roof		
	d. Merger with Park Surgery Cirencester Merged since 2017, going well		
4. Community Well Being Day (PM)	Sat 29 June Farmors School 10am to 2pm. No members of the PPG were available to attend.	Chair to liaise with organisers	PM
5. NHS Long Term Plan (GB)	GB outlined the priorities in the NHS Long Term Plan (aka NHS 10year plan) Clinical Commissioning Groups will be merged. Plan is to shift resources out of hospitals to community and primary care services. GP practices are to join forming Primary Care Networks. Increased emphasis on prevention and full use of the whole clinical team rather than just reliance on GPs. Additional funding would be available to take pressure off GPS. Whether Lechlade Pharmacy would be involved is unknown.	Regular Agenda item PPG will need future updates on how NHS Long Term Plan affects LMC as plan is implemented	GB

6. Any other business	<p>a. Semi Auto Lifepack (?Lifepak) (£1,690 +VAT) GB asked whether the PPG would be able to assist in the purchase of this item. If essential, for example a defibrillator, then why is it not purchased from LMC NHS funds? PPG is not primarily a fund raising organisation but there other organisations within Lechlade eg Lechlade & District Lions Club which could possibly help with finance if justified</p>	The PPG would be grateful for more information on what this item actually is and justification for purchase outwith LMC NHS finances. Any on going service, replacement or maintenance costs?	GB
	<p>b. Volunteer Driver Medical Costs. Whether volunteer drivers over 70 who drive the Lions Minibus (supporting the local elderly weekly day care service “Tuesday Club”) or are voluntary drivers for the Friends of Lechlade and Fairford Communities car service (they make over 700 trips every year to hospital and GP surgery appointments) have to pay the full amount for any necessary driver medicals? They provide an essential community service especially important due to very limited rural public transport.</p>	<p>Agenda item next meeting GB to investigate</p>	GB
	<p>c. Flu Clinic These provide a very useful source of information for PPG members who speak informally to patients in the waiting room on any complaints, comments or suggestions they may have about the LMC. Better publicity needed for these clinics. Target group less likely to use social media or internet than other groups.</p>	GB to inform PPG of date at next meeting. PPG happy to display flu clinic dates on notice boards throughout Lechlade. Would only need about 5 A4 posters	GB
7. Date of next meeting	Monday 16 Sept 1pm		All